

APPLICATION FORM OF LEAVE TRAVEL CONCESSION ADVANCE

1. Name of the Government servant_____
2. Designation_____
3. Date of entering the Govt. Service_____
4. Present pay & Dearness Pay_____
5. Whether permanent or Temporary, If temporary surety Bond from permanent Govt. servant to be attached_____
6. Home town as recorded in the service book_____
7. Whether wife/husband is employed and if so whether entitled to LTC_____
8. Whether the concession is to be availed for visiting home-town and if so block for which LTC is to be availed_____
9. (a) If the concession is to visit “any wherein India” the place to be visited
(b) Block for which to be availed_____
10. Single rail fare/bus fare from the headquarters to hometown/place of visit by shortest route_____

11. Persons in respect of whom LTC is proposed to be availed:

S.No.	Name	Age	Relationship

12. Amount of advance required Yes/No: If Yes, amount Rs.

I declare that particulars furnished above are true and correct to the best of my knowledge. I undertake to produce the tickets for the outward journey within ten days of receipt of the advance.

In the event of cancellation of the journeyer if I fail to produce the tickets within ten days of receipt of advance, I undertake to refund the entire advance in one lump-sum.

Date: _____

Signature of Govt. Servant

Name_____

Designation_____

Office address_____

STUDENT'S OPTION TO RECEIVE SCHOLORSHIP/SECURITY THROUGH CREDIT
CLEARING MACHANISM

1. Name of the student :

2. BranchEngg./Tech.
Class Roll No.....BTE Roll No

Year of Enrolment :

Year of passing Diploma Examination :

3. Particulars of Bank Account :

(a) Bank Name :

(b) Branch Name & address :

Telephone No. :

(c) 09-Digit Code No. of the bank &
Branch Appearing on the M.I.C.R.
Cheque issued by the Bank :

(d)Account Type (S.B. Account/
current Account or Cash credit)
with Code 10/11/13. :

(e) Account No. (as appearing on the
Cheque Book) :

Note: Please attach a blank cancelled cheque or photocopy of a cheque on front page of your Saving Bank Pass issued by your bank for verification of the above particulars.

4. Date of Birth :

5. Date of Admission :

6. Res. Address :

Ph. No. :

I, hereby, declared that the p[articulars given above are correct and complete.

Date: ()
Signature of Student